

**OXFORD MAYOR AND COUNCIL  
REGULAR MEETING  
MONDAY, SEPTEMBER 8, 2014 – 7:00 P.M.  
CITY HALL  
A G E N D A**

1. Call to Order, Mayor Jerry D. Roseberry
2. Invocation
3. Pledge of Allegiance
4. Motion to accept the Agenda for the September 8, 2014 Mayor and Council Regular Meeting
5. **\*Honorary Councilmember** – Councilmember Terry Smith has appointed Ms. LaTrelle Oliver as the Honorary Councilmember for September.
6. \* Motion to approve the Minutes of the Regular Meeting August 4, 2014.
7. \* Motion to accept the Minutes of the August 12, 2014 Planning Commission.
8. Commission Recommendations/Petitions
9. Citizen Concerns
10. **City Right of Way** – Jeff Wearing will discuss some of the city right of way for the unopened George Street and Coke Street that abuts his property.
11. **\*Request for Plat Approval** – All plats require the approval of Mayor and Council. We have a request from Emmett Hughes for the subdivision of a portion of his property off of Emory Street. This was reviewed and recommended by the Planning Commission at its August 12<sup>th</sup> meeting and discussed at the work session on August 18<sup>th</sup>.
12. **\*Pickup truck for Public Works** – We recommend council approval for a purchase order for Covington Ford for \$20,752. This is in the capital budget at \$24,000. We have attached the bids along with an explanation of how the pickup trucks are used.
13. **\*Sanitary Sewer Connections** - The city code requires any house located within 100 feet of a sewer line connect to the sanitary sewer. We have twenty-four homes in our city that meet this requirement and have are not connected. We have enclosed a copy of a letter we propose to send to each homeowner, along with a copy of a payment policy. The standard tap fee is \$3,600. We recommend a special tap fee for this case of \$1,700.

14. **\*Recreational Trails Grant Program** – We have attached a memo outlining the process to prepare an application for the recreational trails grant program. We request approval of the process.
15. **\*Downtown Development Authority** – We have attached a memo recommending the creation of the Oxford Downtown Development Authority. In addition to the memo, we have attached a two page fact sheet prepared by GMA several years ago that has more details. Finally, another possibility would be to create a Local Development Authority. Nina Kelly with NEGRC prepared the attached comparison. After reviewing the differences, it's easier to form a board for a Downtown Development Authority and the DDA has a few more powers than a local development authority.
16. Invoice Approval
17. **Executive Session** – To discuss negotiations for the purchase of property.
18. Adjourn

**INVOICES OVER \$1,000.00**

VENDOR	DESCRIPTION	AMOUNT
<b>ROUTINE MONTHLY BILLS PAID</b>		
<b>C. David Strickland</b>	Professional Services for August	3,814.61
<b>City of Oxford</b>	Monthly Utility Billing of City owned properties	1,516.94
<b>GMA</b>	GMEBS Retirement Fund (September)	6,383.59
<b>Humana</b>	Health Insurance (August)	7,437.55
<b>Newton County BOC</b>	Cornish Creek Water Fund	13,434.00
<b>Newton County Water &amp; Sewer</b>	Monthly Billing 7/30/2014 – 8/28/2014	5,619.76
<b>Sophicity</b>	IT in a Box (August)	1,402.87
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<b>Southeastern Power Administration</b>	SEPA energy cost	3,256.25
<b>PURCHASES/CONTRACT LABOR</b>		
<b>Apollo Staffing</b>	Temporary Services Week ending 7/20	1,226.88
<b>Apollo Staffing</b>	Temporary Services Week ending 8/3	1,124.64
<b>Barbara Dingler</b>	Tax Collection 2014	1,647.50
<b>Cintas</b>	Monthly Uniform Service	1,029.21
<b>Covington News</b>	Ad for public works and Newcomers guide	1,196.90
<b>Display Sales</b>	Vinyl Digital Custom Banners	3,356.75
<b>Harris</b>	Annual Service +Plus software Maintenance	14,263.27
<b>HD Supply</b>	Pad Mount and Transformer Dining Hall at College	11,820.00
<b>L3 Communications</b>	HD Digital Video System for Police Vehicles	21,760.34
<b>Latham Home Sanitation</b>	Waste removal service (July)	5,403.74
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<b>McNair McLemore Middlebrooks</b>	CPA Professional Services Audit Prep	3,421.40
<b>Municipal Code Corporation</b>	Update of Supplement Ordinances	1,634.00
<b>NaturChem Inc.</b>	Weed Control of nature trail	1,600.00
<b>Premier Tree &amp; Shrub Care</b>	July Grounds Maintenance	3,589.00
<b>Steven A. Hathorn</b>	Legal Services as Municipal Judge July-Sept	1,250.00
<b>Woco Pep Oil</b>	Gas and Diesel Fuel (August)	4,556.21
<b>APPROVED CONTRACTS</b>		
<b>Anderson Grading &amp; Pipeline</b>	Emory/Asbury	48,832.35
<b>Anderson Grading &amp; Pipeline</b>	Moore Street Water System Imp	70,782.31
<b>Anderson Grading &amp; Pipeline</b>	Emory/Asbury Street Water System	19,250.85
<b>Galls</b>	Portable Walk Through Metal Detector	4,373.99
<b>Jordan Engineering</b>	Survey mapping & calculations, City boundary	4,850.00
<b>Oxford Cemetery Foundation</b>	Annual Contribution from City	5,000.00
<b>Scarborough Tree</b>	Removal 1 large oak over power lines on W. Watson and 1 tree on Haygood Ave. including stump grinding and clean-up	3,600.00
<b>Scarborough Tree</b>	Removal of tree at 107 W. Clark and 1223 Wesley Street, including stump grinding	7,500.00